

PARTICIPATION REGISTRATION FORM

Festival ManifestO 2019

The photographer fills this document to participate in the festival Manifesto, (2019, September the 13th to 28th)

The photographer and the organizer therefore accept all the conditions listed in the "Call to Photographers": see pages following

Deadline for applications invoices: Saturday February the 16th, 2019

Photographer's last name/ first name (in capitals):

Date of Birth / /

Nationality:

Postal address

Postcode:

Town:

Country:

Phone:

e-mail (in capitals):

Title of the project:

Number of photographs presented:

Type(s) of prints, frames:

To be printed, completed, signed (2 copies) compulsory together with the fully completed candidate dossier

Date: / / 201

signature of the participant/s:

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Responsibilities for contributing photographers

1 Only one document per person or organization will be accepted

2 The decision of the jury is final and non-negotiable.

3 The choice, framing and all installation of the photographs are the responsibility of the creator.

4 All those chosen accept responsibility for the delivery and removal of their work; the handling, assembly and disassembly at the exhibition and must be present at the public viewing and associated functions.

5 The photographer guarantees the authenticity and rights to the works as original and their intellectual property in law. The photographer states categorically that others, notably anyone represented within the work, the creator themselves and any work represented within the photograph appears with the express permission of the authors or people concerned.

6 The exhibition may take place within sea going containers and the case of a crowded environment and of cramped conditions the artist is responsible for the protection of any

fragile material.

7 With the aim of promoting their work and the Festival, the chosen participants give ManifestO permission to use extracts or images of their work for promotional purposes without having to pay for such media exposure, (TV, internet, programs, posters etc.). This also covers any and all journalistic coverage before, during and after the festival.

Organizers' responsibilities

1 ManifestO must pay each photographer or collective 750 Euros for the copyright to their work.

2 ManifestO agrees not to use any images of work submitted but not chosen for the exhibition.

3 ManifestO agrees not to use the images submitted by the photographers for anything other than promoting the festival. It agrees to contact the photographer in advance for their permission to use the work for any other purpose.

4 The festival organizers will provide the chosen participants with any help they need concerning the delivery, assembly and disassembly of their work for the exhibition.

5 All the works chosen will be exhibited for the duration of the festival. ManifestO takes responsibility for any damage incurred during the exhibition, at the festival location under the conditions agreed with the participants when their work is put in place.

In case of emergencies, the exhibition may be cancelled or delayed at any time without warning. Under such circumstances there will be no compensation.

Signing this document means you accept all stated conditions to participate in the festival.

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Candidate dossier of participation

!!! Only ONE dossier of participation per person/organization will be accepted.

!!! Any uncompleted form will not be taken into consideration by the selection panel.

!!! ManifestO takes no responsibility for the loss/ theft/ destruction in transit by post or in total or part of any entry during the selection process.

!!! The completed dossier must be sent the following address

ON/OFF ManifestO

BP 92440

31085 Toulouse Cedex 2 France

BEWARE: Note that this is a PO Box; thank you to choose a type of shipment compatible with this type of address (no Chronopost, UPS, Dhl ... or hand delivery).

ManifestO declines any responsibility in case of loss, theft or destruction of the file during the mailing.

Reminder: A paper dossier consists of:

1 / A paper portfolio lecture quality with a maximum format of 21 x 29.7cm (A4) / number of photos 6 min. and 20 max. / in 1 series.

- On the back of each photo there must be the “**Author’s NAME_number_Series Title**”
- An explanation in context and the title of the series (1 page)
- A short biography of the artist. (1 page)
- The number of the image in the series which you wish to exhibit along with the format and context envisaged for the exhibition.
- **ONLY if you want to get back your dossier**, your file must be accompanied by a stamped self-addressed envelope, with stamps available in France, against the weight of you file, <https://www.laposte.fr/particulier/outils/calculateur-de-tarif>

Beware: we will not return any dossier without a well stamped envelope.

For authors residing abroad, we can calculate your postage costs and you can pay by bank transfer.

You can also collect your dossier at the festival library during the festival (September 13th to 28th). ***We shall not keep any dossier after the closure of the festival.***

- The candidate file document (page 1) completed and signed. **2 COPIES**

2 / A digital copy of the complete file saved on CD, DVD, an USB flash drive (Mac OS compatible) or an SD card with your name on it/attached including:

- high resolution pictures (landscape format, 24cm by 300dpi for the little side (±2800px) Jpeg best quality or Tiff)
- low resolution pictures (800px long side) Jpeg best quality
- Please name the files like **NAME_number_Series title**
- the texts of the paper file (bio, explanatory text, +/- scenography). File must be in .doc, .rtf, .txt, or .odt. >>>> **NO .pdf**

- **websites of the candidates cannot be considered as part of the file.**

3 / Help us to easily handle your files: some advices

- **write correctly** (in capitals is better) and very legibly your name, your address and phone number on the registration form, especially your email (whose address requires great precision)
- avoid packaging that are too close to the file format.
- Do not send your final exposure prints.

Thank you of thinking to facilitate the handling of your dossier!